

Virtual Desktop on a Chromebook

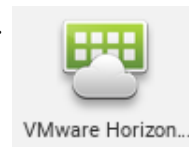
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Why would I use a virtual desktop on a Chromebook?

- Print *when you are having trouble* printing from your Chromebook
- Access full versions of Word, Excel, PowerPoint, Publisher, etc.
- Use programs not available on a Chromebook (Photoshop, etc.)

How do I access a virtual desktop on a Chromebook?

1. Be sure that your network (wi-fi) connection is strong and reliable.
2. Open the "VMware Horizon Client" from your app launcher --->



3. If you have not signed in with this app before...

- a. You will see your files. Click on "My Drive" and "Open"
- b. You will be asked for a server address. **DON'T TYPE YOUR USER NAME AND PASSWORD!**
- c. Type in the server address: **vdi.mono.k12.wv.us**
- d. You can leave "Server Description" blank.
- e. Click "Connect".

This screenshot shows the VMware Horizon Client connection interface. At the top, the server address "vdi.mono.k12.wv.us" is entered in a text field, with a red arrow pointing to it. Below this is a field for "Server Description (optional)". At the bottom, there is a green "Connect" button, which is circled in red.

4. Sign in with...

- a. your usual Chromebook/computer user name (lunch number for students)
- b. your password.

This screenshot shows the sign-in screen of the VMware Horizon Client. The browser address bar shows "https://vdi.mono.k12.wv.us". The text "Enter your username and password." is displayed. The username "560001337" is entered in the first field, with a red arrow pointing to it. The password field contains several dots, with a red arrow pointing to it. Below the password field, "MCS" is written. At the bottom, there is a green "Connect" button, which is circled in red.

5. I recommend using full screen mode to avoid getting confused.

How does a virtual desktop work? Picture this:

- There is a computer on the Mileground that runs Windows.
- It has long (magical and also invisible) cables running to your Chromebook.
- The cables send a picture of that computer's screen to the virtual desktop window on your Chromebook.
- The cables also send commands from your keyboard and mouse back to the Mileground computer.
- So, you can't copy and paste anything into or out of the virtual desktop window. The computer running Windows is miles away from your Chromebook! Use Google Drive or OneDrive instead.
- Also, there are no magic cables connecting your camera or microphone to that faraway computer, so the virtual desktop can't use them.